

Princeton Day School Group Music Lesson Contract

If you have any questions, please refer to the FAQ answers, or contact Tomasz Rzeczycki (Dr. R.), Director of Orchestras, Chamber Music, and the Private Lessons Program, at extension 1581, or trzeczycki@pds.org.

**Agreement between Parent, Student and Teacher.
Please sign the back of this sheet stating that you have read the following terms and agree to this commitment.**

Contracting, Scheduling and Fees

- o Group lessons are contracted and scheduled in sets of 8 and are contained within a single trimester (fall, winter, spring).
- o Students may opt to take one, two or three trimesters of group lessons, but 8 lessons (one full trimester) is the minimum.
- o There is no drop policy, no pro-rating, no trial period and there will be no lessons carried over from one trimester to the next.
- o The 8 contracted group lessons must be completed during the trimester for which they are scheduled.
- o Rates for group lessons are \$12/45-minute(\$96/trimester)
- o Fees are billed directly to your PDS account through the business office.
- o If all 8 group lessons are completed early in the term, there is an option to add extra lessons. However, this would not be considered the beginning of a new set of 8.

Attendance and Cancellation Policy

- Orchestra Beginning Group Lessons are scheduled for every Wednesday from 1:30 till 2:15 in the LS Music Room.
- Check sports schedules, outside activity schedules, family schedules, etc. before committing to the trimester.
Before teaching can begin, this contract, signed by teacher, student and parent, must be received. Teachers, parents and students should check their calendars thoroughly and plan each week of the trimester. If there is a no-school holiday scheduled on the day of a lesson, the teacher and student should plan ahead for an alternate meeting time.
- o On the contract, teacher, student and parent should plan for the 8 lesson days after consulting the PDS calendar and any family, athletic or other commitments.
- o If a teacher must miss a lesson for any reason, sub will be provided to conduct the group class.
- o Due to the nature the group lesson, make ups are not possible.

- o Any student “no-show” will not be made up.
- o Lessons missed due to snow days will be made up at a mutually convenient time.
- o Lessons missed due to school trips, sports practices or contests, rehearsals, outside events, etc. will not be made up.
- o All parties should view the scheduled eight lessons as contracted time and Instruction on which the parent, student and teacher can rely to be consistent.
- o Families and teachers should have an open line of communication and an ongoing dialogue about progress, goals, scheduling. Please exchange current contact information (cell phone and email).

Student Name_____ Grade in School_____

Trimester_____

Instrument_____

Length of lesson_____

Contracted Lesson Day and Time_____

Teacher Cell Phone and E-Mail_____

Dates of lessons:

- 1.10/_9_
- 2.10/16__
- 3.10/23__
- 4.10/30__
- 5.11/6__
- 6.11/13__
- 7.11/20__
- 8.11/27__

I agree to provide excellent instruction and to foster the musical growth of my student during the above stated trimester, day and time. I can be reached to provide feedback to parents regarding their child’s progress.

Teacher Signature_____ Date_____

Parent Name_____

Parent Cell Phone and E-Mail_____

I agree to the above stated trimester, day, time and length of lesson. I understand the attendance policy. I agree to the financial responsibility for contracting 8 group lessons per trimester.

Parent Signature_____ Date_____

Please return this form with signatures to Tomasz Rzeczycki.